



Most Holy Trinity School Parent Information Packet

Visit us at mhtparish.com/school

School Mission: By connecting our Catholic faith to life, we at Most Holy Trinity School seek to fulfill Christ's mandate to proclaim the Gospel, restore all things in Him, strive to lead our students to the Truth for the betterment of this world and prepare them for the age to come.

School Hours: In order to make certain staff is available to supervise students; students should not arrive before 7:45 a.m. unless previous arrangements have been made with a staff member. The first bell rings at 7:55 a.m. for students to go to their lockers and announcements will take place at 8:00 a.m. each day. The tardy bell will be 8:00 a.m. which is when 1st hour begins. Lunch will be from 11:45-12:15 and the bell to end the day will be at 3:00 p.m. There are occasional days with 11:30 or 1:30 dismissals.

Student Drop-off/Pick-up: You will notice that there are no cars parked on Kent Street in front of the school. The staff has been asked to park in the Activity Center parking lot to keep that area open for parents to drop-off and pick-up their children. Please try to come in from the east and pull up parallel to the sidewalk to pick-up and drop-off your children. Please do not pull into the parking slots and park. If you need to park and exit your vehicle for any reason (stopping into the office, etc.), please park in the lot next to the Activity Center. We are hoping this will be safer for the students and drivers. You should be able to see traffic easier as you pull out instead of having to back out. If you have any questions, don't hesitate to ask.

Tuition Payments: (2019/20 Rates are listed below – 2020/21 Rates will depend on staffing needs and have not been set yet)

1-child Tuition: \$2100*

2-children Tuition: \$3425*

3 or more children: \$4500*

***Totals above do not include a \$50 per student book/technology fee.**

The school will be implementing an online tuition management system starting next school year. Families will be able to choose among several payment plan options (monthly, semi-annually, and annually). Payment options will include credit card (w/ a 2.85% fee), direct withdrawal, and check.

Information regarding tuition assistance, scholarships, grants, scrip, etc. can be found on the school website.

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Connecting Faith to Life

Dress Code: Most Holy Trinity School encourages students to dress appropriately for each occasion. It is our goal to have students representing our school in a positive manner, so we stress neat, clean, comfortable, and attractive attire. A more detailed description of the dress code can be found on our school website.

- On Mass days students must wear a navy blue or burgundy polo shirt and either tan (beige) or navy khaki pants, shorts or skirts. They can wear a burgundy or navy blue cardigan sweater or an MHT School sweatshirt over the polo. They can also wear a white long sleeve shirt under the polo. If they arrive to school after Mass, they are still to follow the dress code of the day (like they attended Mass with their classmates). MHT sweatshirts are allowed on Mass days but cannot be worn during Mass.
- Shorts, skirts, skorts, and dresses must hang at or below 5 inches from the top of the knee cap.
- If families cannot afford an MHT sweatshirt, please contact the school office for assistance.

Reporting Illnesses: Please email or call the school office if your child is sick. When emailing or leaving a voice message regarding your child's absence; please give us specific information that will help us to give accurate information to the health department. The Health Department relies on the schools to accurately report trends in illness in our county. All schools submit a weekly communicable disease report to the health department. We report "numbers" of students with: Apparent Flu: fever, body aches, sore throat, generalized aching in the back or limbs, Viral Gastroenteritis: diarrhea/vomiting without respiratory symptoms, Strep Throat, Asthma, Head Lice or Pink Eye.

MEDICATION: School employees are not allowed to dispense any kind of medication to students unless permission to do so is on file in the office. The permission form must be signed by the parent.

- **Short term medication:** A note from parents must accompany any medication (including over the counter drugs) if a child is expected to take medication in school on any one day. The note and the medication must be taken to the office for safe keeping until such time as the medication is dispensed.
- **Long term medication:** Children taking daily medication need to have a medication form on file at the school. The form and medication can be brought to the office on the first day of school.

Protecting God's Children Workshop: In order to work with students or chaperone class trips (including the 8th grade trip), parents are required by the Diocese to attend a Protecting God's Children workshop. Mrs. Hufnagel usually offers a workshop at MHT School. The date and time will be posted in our daily announcements as soon as it is scheduled. You may also attend a workshop offered at another school in the Diocese if it better fits your schedule. You can go to the Virtus website: <https://www.virtusonline.org> to see when other schools are offering the workshop. **NOTE:** *A copy of your certificate is required for our files if you attend a workshop at another location.*



Connecting Faith to Life

Lunch Program: Students can bring cold lunches daily (microwaves available) or purchase hot lunches from Fowler Public Schools Monday through Thursday. These hot lunches are prepared by the Fowler Public School cafeteria staff and served in our cafeteria. Students can purchase milk Monday through Thursday.

- **Waldron Hot Lunches:** Hot lunch accounts can be utilized through the link below. Once you have created an account you can make deposits and check balances. If you have a new student, you will need their Student ID to create their account, please call/email the office for that information. The link is: <https://www.sendmoneytoschool.com/Dashboard/Login.aspx?ReturnUrl=%2f>. You can also send checks payable to Fowler Public School. Please place money in an envelope (used envelopes or zipper baggies are fine) with child's name and amount enclosed. New prices: K-6th is \$2.75 and 7th-8th is \$3.00. Milk is .50 cents.
- **MHT Friday Hot Lunch Program:** Every Friday a volunteer parent group will be cooking a wonderful hot meal for our students. These lunches currently cost \$2.25 per lunch; this price includes milk. We prefer to collect the money for Friday hot lunches at the beginning of the school year so our groups can purchase items as they go on sale. Although the majority of our students have participated in the past, participation in the Friday hot lunch program is completely optional. If you choose not to participate, your child will need to bring a cold lunch. Payments for the Friday hot lunch program will be made using the new online program.
- **Weekly Bake Sale:** Every year the student council raises money to support school activities such as our Veterans' Reception, Prayer Pal ice cream social and special treats or activities for the students throughout the year. Starting the 3rd or 4th week of school, we will be asking two families to provide three dozen baked goods (cookies, bars, puppy chow, cupcakes, etc.) for a total of six dozen individual treats to be sold during lunch for \$.25 each. Baked goods can be purchased by fellow students and staff. The students of the families that provide the treat will sell the items during lunch. More information will be coming home in your first day packet.

Recess Information: Six recess supervision days are required per family. There will be a \$10.00 charge for each recess that a parent is unable to help. Your \$10.00 fee allows MHT School to pay the people that volunteer to help us as subs at a reasonable fee for their time and effort.

We will email parents with more information on times and rules for recess supervision at the beginning of the school year. **NOTE:** *if you have a family member (must be 18 or older) that is available to do recess supervision for you, they will need to attend the Protecting God's Children workshop as well.*



Connecting Faith to Life

Mass: Special liturgy and prayer services are held periodically. All-school Masses will be scheduled on Tuesdays, First Fridays, Holy Days, and special school occasions.

Scrip: Scrip is simply a word that means “substitute money” – in other words, scrip is gift certificates from national and local retailers. They’re the same gift certificates that you buy at the store. You can choose to apply 50% of the rebates earned to your child’s tuition.

Kroger Community Rewards: Did you know that if you have a Kroger Plus Card you can use it to support MHT School. Simply visit www.krogercommunityrewards.com, click on "Michigan" and click on "Enroll". Please use code **FW261** to have your rewards credited towards MHT School. Please encourage family and friends to enroll too. If you have questions, please contact the school office.

Hazel Findlay: Classes at MHT School take turns celebrating Mass with the residents at Hazel Findlay in St. Johns. You will be notified in the announcements or in a teacher’s newsletter when your child’s class will be attending a Mass there.

MHT Wear: An order is placed for MHT Wear (t-shirts and sweatshirts with the school logo) at the beginning of the school year. A form will be emailed home to parents.

Math Club: Our math club (for grades 6 through 8) usually starts in November. Students meet in Mrs. Smith’s classroom after school until 4:15 p.m. The math club will focus on extending students’ math skills, enjoyment, and knowledge. We will use resources from MATHCOUNTS, a national organization that promotes “excellence, confidence, and curiosity” in middle school math students. The club will place a special emphasis on critical thinking and problem solving. As part of the program, we intend to send a team of students from the math club to Michigan State University in February for a local competition. (For more information about MATHCOUNTS, feel free to visit www.mathcounts.org.)

MHT Youth Choir: Students at MHT School and Parish are offered an opportunity to join the youth choir which meets every Tuesday after school until 4:00 in the church choir loft. The students will be working on voice projection, vocal warm ups, new liturgical music, solos, Advent music, posture, and Mass parts. The youth choir is organized and run by the Parish Music Director.

SPORTS: Most Holy Trinity students have the opportunity to participate in a joint athletic program with the students of Fowler Public Schools.

Fundraisers

Dinner Raffle/Auction (November 7, 2020) – all parents are asked to work a shift or volunteer time and/or talent, donate, help with class auction items & when possible attend; parents in grades 6th & 7th are asked to help out with committee responsibilities

Sub Sale (April) - all parents are asked to work a shift & sell subs

Various Charitable groups throughout the year (Missions, people in need) – student driven



Connecting Faith to Life

Parent Involvement: In order for anyone to be actively volunteering at the school, they must first attend a Protecting God's Children session. During that process parents will go through a background check and sign a code of conduct waiver. Additional background checks are done throughout the year. Parents are encouraged to help out in any of the following ways:

Friday Hot Lunch – be a part of a crew (they will let you just help) that prepares the lunch about once a month

Friday Dessert Crew

Recess Aide

Bake Sale – all parents are asked to provide bake sale items at least once throughout the school year.

Classroom Helper – sometimes extra help is needed in the classrooms (this is teacher driven)

Student Opportunities:

Hazel Findlay – classes go to celebrate Mass once or twice a year (grades 3 and up)

Math Club – grades 6 and up

Children's Choir – 2nd grade and up

Sports at FPS – Red Cedar in grades 3 – 6 in multiple sports; middle school (6 – 8) cross country & track, 7 – 8 basketball, football & volleyball

School Celebrations

FHS Homecoming

Las Posadas or All Saints' Day (every other year)

Christmas

Catholic Schools' Week

Prayer Pal Social – During Catholic Schools' Week

Grandparents Day – spring

May Crowning – early May

Family Barbeque – Near last day of school